



**The Farmworkers Institute of Education and Leadership Development, Inc  
EPIC DE CESAR CHAVEZ BOARD OF TRUSTEES QUARTERLY  
MEETING AGENDA**

**Location: Farmworkers Institute of Education & Leadership Development  
FIELD CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307**

**Teleconference Location:  
433 Soscol Ave. Suite B151, Napa, CA 94559**

**Zoom Meeting/Teleconference Location:  
<https://us02web.zoom.us/j/81160788851>  
By phone: (669) 900-9128 Meeting ID: 811 6078 8851**

**Friday, December 8, 2023 at 12:30pm**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

- 1. MEETING CALLED TO ORDER:**
- 2. ESTABLISH A QUORUM:**

**Roll Call:**

David Villarino	Dr. Nora Dominguez
Dr. Mark Martinez	Ines De Luna
Nadia Villagran	Greg Cervantes
Jesse Ortiz	

**Nonvoting:**

Patrick Pine, Secretary  
Michael Gomez, Treasurer  
John C. Lemmo, General Counsel

**Staff Present:**

Rosa Ruelas	Dr. Tamar Asatryan
Vanessa Gutierrez	Susana Navarro-Llamas

### **3. SALUTE TO THE FLAG / FARMWORKER POEM**

### **4. ADOPTION OF THE AGENDA**

#### **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD's EPIC Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD's EPIC Board of Trustees. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

#### **6. CLOSE PUBLIC FORUM**

#### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

#### **8. OPEN SESSION**

#### **9. APPROVAL OF THE CONSENT AGENDA**

*All consent agenda items for FIELD's EPIC BOARD OF Trustees are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of Minutes from June 24, 2023*

**10. EPIC DE CESAR CHAVEZ REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**11. EPIC INFORMATION ITEMS**

**1. David Villarino - Superintendent EPIC**

- a. Program Reports
- b. Jesse Ortiz Requested for Resignation from EPIC board of Trustees
- c. Oscar Gonzales, EPIC Board Trustee Applicant

**2. Rosa Ruelas - Financial Management**

- a. Financials
- b. 1st Interim Report

**3. Dr. Tamar Asatryan/ Strategic Initiatives - Educational Services, Interim**

- a. Strategic Initiatives Plan & Results
- b. Educational Services Plan & Results
- c. CTE Plan & Results
- d. LCAP Mid-Year Update
- e. Bell Schedule Revision Proposal
  - a) Indio, Cathedral City & South Bakersfield Class Schedule
  - b) Professional Learning Communities Schedule

**4. Vanessa Gutierrez - EPIC Student Services Director**

- a. Student Services Plan & Results
- b. Bullying and Harassment Policy Approval

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**EPIC:**

1. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve Oscar Gonzales to replace Jesse Ortiz s EPIC Trustee?
2. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve the 1st Interim Report?
3. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve the revisions to the Bell Schedule for the sites including but not limited to Indio, Cathedral City, & South Bakersfield?

4. **Action Item:** Shall the FIELD's EPIC Board of Trustees approve the changes to the Professional Learning Communities day bell schedule?
  
5. **Action Item:** Shall the FIELD's EPIC Board of Trustees approve the Bullying and Harassment Policy?

**14. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled EPIC Board Meeting; Friday, March 8, 2023 time and location to be determined.

*This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.*



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**The Farmworkers Institute of Education and Leadership Development, Inc  
EPIC DE CESAR CHAVEZ BOARD OF TRUSTEES QUARTERLY MEETING**

**MINUTES**

**Location: Farmworkers Institute of Education & Leadership Development  
FIELD CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307**

**Teleconference Location:**  
319 Driftwood Rd. Corona Del Mar, CA 92625

**Zoom Meeting/Teleconference Location:**  
<https://us02web.zoom.us/j/82105068643>  
Meeting ID: 821 0506 8643 **By Phone (669) 900-9128**

**Saturday, June 24, 2023 at 12:30 pm**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

- 1. MEETING CALLED TO ORDER:** *Mr. Villarino called the meeting to order at 1:30 pm*
- 2. ESTABLISH A QUORUM:** *Mr. Villarino established quorum at 1:31 pm*

David Villarino ( <i>present</i> )	Dr. Nora Dominguez ( <i>present</i> )
Dr. Mark Martinez ( <i>present</i> )	Dr. Jesse Ortiz ( <i>not present</i> )
Ines De Luna ( <i>not present</i> )	Nadia Villagran ( <i>Present</i> )
Greg Cervantes ( <i>present, left meeting after approval of the consent agenda</i> )	

**Nonvoting:**

Patrick Pine, Secretary (*present*)  
Michael Gomez, Treasurer (*present, joined through zoom*)  
John C. Lemmo, General Counsel (*not present*)

**Staff Present:**

Rosa Ruelas (*present*)  
Dr. Tamar Asatryan (*present*)

Roxanna Villasenor ( <i>present by video conference</i> )	Vanessa Gutierrez ( <i>present</i> )
Maria Rawls ( <i>not present</i> )	Lily Mendez ( <i>present</i> )
Gustavo Olvera ( <i>present</i> )	Christopher Blood ( <i>present</i> )
Carolyn Coffey ( <i>present</i> )	Adonis Galarza-Toledo ( <i>present</i> )
Steven Watkins ( <i>present</i> )	David Chavez Villarino ( <i>not present</i> )
Doug Criddle ( <i>present by video conference</i> )	Susana Navarro-Llamas ( <i>present</i> )

### **3. SALUTE TO THE FLAG / FARMWORKER POEM**

*Pledge of Allegiance recited by David Villarino*

*Farmworker Poem was recited by David Villarino*

### **4. ADOPTION OF THE AGENDA**

*Mr. Villarino made a motion to amend the Agenda to remove the Cadiz Report (f) on section 12 of Information Items under David Villarino, President/CEO. This item was added to the FIELD Agenda.*

*Mr. Villarino asked everyone to review the agenda with the amended list of information Items, section 12. Chair entertained a motion to adopt the Agenda for EPIC. Nadia Villagran moved, Greg Cervantes seconded the motion. There was no discussion and the motion was approved by Mark Martinez, Nora Dominguez, Nadia Villagran, David Villarino and Greg Cervantes.*

*Ayes: 5*

*Abstain: 0*

*Absent: 2*

### **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD's EPIC Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD's EPIC Board of Trustees. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

- *Mr. Villarino opened the public forum at 1:35 pm. He asked if there were any comments by the public. There were none.*

#### **6. CLOSE PUBLIC FORUM**

- *Public forum closed at 1:36 pm.*

#### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

- *No items for closed session*

#### **8. OPEN SESSION**

#### **9. APPROVAL OF THE CONSENT AGENDA**

*All consent agenda items for FIELD's EPIC BOARD OF Trustees are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) *Approval of Minutes from March 11, 2023*

*Mr. Villarino asked the Board Members to review Minutes from March 11, 2023. Chair entertained a motion to approve the minutes. Nadia Villagran moved, Mark Martinez seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran. Greg Cervantes abstains.*

*Ayes: 4*

*Abstain: 1*

*Absent: 2*

#### **10. PUBLIC HEARING: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) EPIC DE CESAR CHAVEZ CHARTER HIGH SCHOOL.**

- i) *The Purpose of the Public Hearing is to present the 2023-24 Local Control and Accountability Plan and to address any public comments and questions (EC § 42127(a)(1)*
- *Chair opened public hearing at 1:40 pm to present the 2023-24 Local Control and Accountability Plan (LCAP) and to address any public comments and questions. No comments or questions from the public.*

*Public hearing closed at 1:44 pm.*

**11. EPIC DE CESAR CHAVEZ REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**12. EPIC INFORMATION ITEMS**

**1. David Villarino - Superintendent EPIC**

- a. Executive Reports
- b. Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024
- c. College Concept Presentation by Dr. Mitchel Seal & Dr. Baba Adam
- d. Re-election of Officers and Trustees for 2023-2024
- e. CTE as a Graduation Requirement- First Review
- f. Cadiz Report
- g. Consulting Services Agreement between McCabe & Company (Consultant) & FIELD

*Cadiz report was removed from EPIC Agenda, this item to be listed under the FIELD Agenda. Consulting Services Agreement between McCabe & Company(Consultant) & FIELD was not discussed during the EPIC meeting.*

*Mr. Villarino shared his Executive report, Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024, College Concept Presentation by Dr. Mitchel Seal & Dr. Baba Adam, Re-election of Officers and Trustees for 2023-2024, CTE as a Graduation Requirement- First Review.*

**Rosa Ruelas - Financial Management**

- a. EPIC 2023-24 Adopted Budget
- b. EPIC 2023-24 Salary Schedule

*Rosa Ruelas, Manager shared the EPIC 2023-24 Adopted Budget projecting the total revenue of \$10,414,784 with a projected enrollment of 525 ADA and ADA of 413, in which includes Federal Revenues and other State and local revenues. It also covers Expenditures and other financial uses such as Certificated Salaries, Non-Certificated Salaries, Employee Benefits, etc. Overall expenditures total \$10,221,096 with a Net Increase in fund balance of \$193,688.*

*As of July 1, 2023 the fund balance is \$9,130,189 with a projected fund balance of \$9,323,877 by June 30, 2024. This report includes the numbers of the EPIC 2023-24 Salary Schedule.*

*Rosa Ruelas also shared the Multi-Year Projection covering totals for 3 years 2022/2025 which covers Revenues, Expenditures and fund balance.*



**2. Dr. Tamar Asatryan/Roxanna Villasenor - Educational Services, Director**

- a. Local Control Accountability Plan (LCAP) Presentation
- b. Review of Local Indicators
- c. EPIC School Calendar & Teacher Work Days
- d. CTE Early Childhood Education Course approval
- e. WASC Report
- f. ESL Plan and Results

*Dr. Tamar Asatryan shared the review of Local Control Accountability Plan (LCAP), review of Local Indicators, EPIC School Calendar, CTE Early Childhood Education Course approval, WASC Report and the ESL Plan and Results with the board of Directors.*

**3. Vanessa Gutierrez - EPIC Student Services Director**

- a. Student Services Plan & Results

*Vanessa Gutierrez shared the Student Services Plan & Results with the board of directors.*

**4. Gustavo Olvera - EPIC Workforce Development Director**

- a. EPIC Workforce Development Report & Plan
  - i. CTE Plan & Results
  - ii. Early Childhood Education Plan & Results
  - iii. Fire Fighting Plan & Results
  - iv. Social Businesses Plan & Results
  - v. CCEC Plan & Results
    - a) Recycling
    - b) Natural Resources

*Gustavo Olvera and his staff shared the CTE Plan & Results, Early Childhood Education Plan & Results, Fire Fighting Plan & Results, Social Businesses Plan & Results, CCEC Plan & Results; Recycling & Natural Resources.*

**13. OLD BUSINESS:**

- *No old business*

**14. NEW BUSINESS:**

**EPIC:**

1. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024?

*Chair entertained a motion to approve the Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024. Nadia Villagran moved, Mark Martinez seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

2. **Action Item:** Shall FIELD's EPIC Board of Trustees approve re-election of Officers and Trustees for **2023-2024?**

*Chair entertained a motion to approve re-election of Officers and Trustees for **2023-2024.***

*Mark Martinez moved, Nadia Villagran seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

3. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the EPIC 2023-24 Adopted Budget?

*Chair entertained a motion to approve the the EPIC 2023-24 Adopted Budget. Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024. Nadia Villagran moved, Mark Martinez seconded. Board discussion during Information Items, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

4. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the EPIC 2023-24 Salary Schedule?

*Chair entertained a motion to approve the the EPIC 2023-24 Adopted Budget. Proposed Quarterly Board Meeting Dates for Fiscal Year 2023-2024. Mark Martinez moved, Nadia Villagran seconded. Board discussion during Information Items, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

5. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the Local Control Accountability Plan (LCAP) for the 2023-24 School Year?

*Chair entertained a motion to approve the Local Control Accountability Plan (LCAP) for the 2023-24 School Year. Mark Martinez moved, Nadia Villagran seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

6. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the 2023-24 EPIC School Calendar & Teacher Work Days?

*Chair entertained a motion to approve the the 2023-24 EPIC School Calendar & Teacher Work Days. Mark Martinez moved, Nadia Villagran seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

7. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the CTE Early Childhood Education Concentrator Course?

*Chair entertained a motion to approve the CTE Early Childhood Education Concentrator Course. Mark Martinez moved, Nadia Villagran seconded. There was no discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran.*

*Ayes: 4*

*Abstain: 0*

*Absent: 3*

## **15. ADJOURNMENT:**

*Chair entertained a motion to adjourn the meeting. Nadia Villagran moved, Greg Cervantes seconded. There was no further business for discussion, motion approved by David Villarino, Nora Dominguez, Mark Martinez, Nadia Villagran. Ayes: 4, Abstain: 0, Absent 3. Meeting adjourned at 4:13pm*

Next Meeting Date: Regularly Scheduled EPIC Board Meeting; Saturday, August 26, 2023 time and location to be determined.

*This Quaterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.*

## OSCAR GONZALES

Government Relations • Coalition Development •  
Management and Operations

323-270-6652 • [oscargonzalesjr@gmail.com](mailto:oscargonzalesjr@gmail.com)

### Education

University of California, San Diego  
B.A., Political Science

East Los Angeles College  
A.A., Business Administration  
Student Body President

Rosemead High School  
Student Body President

### Boards and Commissions

Commissioner, California Horse  
Racing Board, Governor Newsom  
appointee, Senate confirmed, 2019

Wygold LLC  
Member, Advisory Board

Easy Energy Systems Inc.  
Member, Advisory Board

East L.A. Residents Association  
Former President

Rural Forward  
Co-Founder and Board Member

### Security Clearance

Top Secret, Sensitive  
Compartmented Information  
(SCI). Inactive, 2/23/23

### Profile

Mission-oriented executive with wide-ranging leadership portfolio. Seeking a role that involves coalition building and a passion for transformative impact on underserved communities. Reputation for achieving results both in and out of government. Strong network of relationships across the country. Ability to get issues in front of policy makers and regulators. Effective at marshalling the necessary actions and resources to achieve results. A particular interest in sharing my expertise with organizations committed to economic development and community empowerment efforts.

### Work Experience

Two decades of experience leading national, state, and local projects to resolve unmet needs of small businesses, startup companies, community groups, unions, small farmers, immigrants, and government agencies. Nearly a decade of executive level experience managing government officials and spearheading management programs.

#### **GOLDEN STATE RENEWABLE ENERGY**

**APRIL 2023 -PRESENT**

##### ***Vice President, Strategy***

Oversee start-up company's community solar efforts in the Central Valley. Attract new solar investments to support farmers and ranchers while lowering utility bills for low-income residents.

- Maintain relations with farmers, ranchers, and stakeholders.
- Develop engagement strategies for landowners and policy makers.
- Work closely with the Coalition for Community Solar Access to carry out AB 2316 (Ward), "community solar and storage" program.

#### **U.S. DEPT OF AGRICULTURE (USDA) 2009-2016 AND FEB 2021 - FEB 2023**

Served under Secretary Tom Vilsack for a combined ten years in the Biden and Obama Administrations. Most recently, oversaw Human Resources, Procurement, Real Property, Homeland Security, Office of Small Business, Customer Experience, Security and Operations. Also, managed Senior Executive Service (SES) cadre, labor-management relations, DEIA, intergovernmental affairs, farm lending, civil rights, Latino outreach, immigration reform, and assisted with congressional relations.

- Assistant Secretary for Administration, February 2021-February 2023
- Sr. Advisor for Immigration & Labor, 2009-2016 and 2021-2023
- California State Executive Director - Farm Service Agency, 2014-2017
- Deputy Chief of Staff, Office of the Secretary, 2012-2014
- Deputy Assistant Secretary for Administration, 2011-2012
- Deputy Director, Intergovernmental Affairs, 2009-2011

#### **GOLDMAN SACHS, SAN FRANCISCO, CA**

**JUL 2020-JAN 2021**

##### ***Vice President, Government Relations***

Oversaw legislative, communication, and advocacy efforts for clients and small businesses impacted by the Covid-19 pandemic. Responsible for

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establishing relationships with elected officials, policy makers, and community groups.

- Facilitated dialogue and information sharing between small business owners, Congressmembers, and key policy makers about challenges and opportunities
- Connected small business owners to federal and state programs such as loans, permitting, exporting, market access and other areas.
- Monitored regulatory and policy issues for colleagues and clients

**AURA FINANCIAL, SAN FRANCISCO, CA**

**OCT 2017-JUNE 2020**

***Vice President, Government Relations***

Led government relations team to handle complex FinTech issues. Achieved legislative wins that resulted in loans of over \$850 million to small business owners and underbanked borrowers including immigrant workers.

- Established and maintained political and community relationships
- Collaborated with Board members on key initiatives. Recruited and managed the company's Advisory Board
- Worked with U.S. Treasury officials to secure Community Development Financial Institution (CDFI) certification for the company

**UNITED FARM WORKERS FOUNDATION, EAST LOS ANGELES, CA**

***Associate Director***

**JAN 2007-MAY 2009**

Oversaw federal legislation efforts to assist farm workers.

- Helped coordinate grassroots campaigns that involved workers, farmers, and stakeholder groups
- Implemented a media and grassroots strategy to support 'AgJOBS' legislation that would legalize our nation's 1.2 million farmworkers

**NATIONAL HISPANIC ENVIRONMENTAL COUNCIL, EAST LOS ANGELES**

***State Director***

**JAN 2005-OCT 2006**

Managed environmental and wilderness campaigns across California.

- Served as an organizer with the California Wild Heritage Campaign, a project funded by the Wilderness Society and Sierra Club
- Encouraged Latino support for environmental projects and California environmental ballot initiatives

**GOVERNOR GRAY DAVIS, SACRAMENTO, CA**

**SEPT 1998 – DEC 2002**

***Senior Staffer***

Served in various roles in the governor's office and on political campaigns.

- *Deputy Appointments Secretary.* Recruited candidates for jobs and roles at Resources Agency, EPA, Education Department, and Youth and Adult Corrections
- *Public Information Officer.* Served as chief spokesman for the state's Y2K program and issues at the Department of Information Technology
- *Policy Outreach Consultant,* Transition Team
- *Director of Latino and Labor Relations,* '1998 campaign and 2002 re-election

**ASSEMBLY SPEAKER VILLARAIGOSA, EAST L.A., CA SEPT 1998 – DEC 2002**

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**FIELD REPRESENTATIVE**

Served on the staff in the district office of newly installed Speaker

- Oversaw outreach events and built community partnerships
  - Handled constituent services across Hollywood and Northeast L.A.
  - Worked on winning campaigns to elected Assemblyman Gil Cedillo and Gloria Romero.
  - Helped L.A. County Federation of Labor's Secretary Treasurer, Miguel Contreras, secure victories for workers and immigrants
-

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**1st Interim Report - Summary**

Charter School Name: EPIC de Cesar Chavez  
 (continued) \_\_\_\_\_  
 CDS #: 29 10298 0130823  
 Charter Approving Entity: Nevada County Office of Education  
 County: Nevada  
 Charter #: 1680  
 Fiscal Year: 2023-2024

Description	Object Code	7/1 Adopted Budget (X)	Actuals thr 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,404,094	1,402,822	7,530,908	126,814	1.71%
2. Federal Revenues	8100-8299	665,277	-	665,277	-	0.00%
3. Other State Revenues	8300-8599	845,413	104,106	845,413	-	0.00%
4. Other Local Revenues	8600-8799	-	-	-	-	-
5. Other Revenues		1,500,000	515,660	1,818,033	318,033	21.20%
6. Total, Revenues		10,414,784	2,022,588	10,859,631	444,847	4.27%
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Certificated Teachers' Salaries	1100	2,289,799	516,543	2,305,020	15,221	0.66%
b. Certificated Pupil Support Salaries	1200	253,701	62,168	253,701	-	0.00%
c. Certificated Supervisors' and Administrators' Salaries	1300	-	-	-	-	-
d. Other Certificated Salaries	1900	-	-	-	-	-
e. Total, Certificated Salaries		2,543,500	578,711	2,558,721	15,221	0.60%
2. Non-certificated Salaries						
a. Non-certificated Instructional Aides' Salaries	2100	350,324	195,779	642,292	291,968	83.34%
b. Non-certificated Support Salaries	2200	703,440	175,177	554,017	(149,423)	-21.24%
c. Non-certificated Supervisors' and Administrators' Sal.	2300	1,464,278	489,207	1,532,207	67,929	4.64%
d. Clerical and Office Salaries	2400	1,259,093	368,357	1,252,784	(6,309)	-0.50%
e. Other Non-certificated Salaries	2900	-	-	-	-	-
f. Total, Non-certificated Salaries		3,777,135	1,228,520	3,981,300	204,165	5.41%
3. Employee Benefits						
a. STRS	3101-3102	485,809	99,569	477,295	(8,514)	-1.75%
b. PERS	3201-3202	-	-	-	-	-
c. FICA	3312	234,182	83,817.00	250,548	16,365	6.99%
d. FICAMED	3301-3302	91,649	27,162	94,830	3,181	3.47%
e. Health Benefits	3401-3402	973,262	275,024	895,214	(78,048)	-8.02%
e. Pension Benefits	3412	10,771	3,993	18,641	7,870	73.07%
f. Unemployment Insurance	3501-3502	33,859	11,251	47,116	13,257	39.15%
g. Workers' Compensation Insurance	3601-3602	51,684	17,539	71,286	19,602	37.93%
h. Other Employee Benefits	3901-3902	-	90,770	89,310	89,310	New
i. Total, Employee Benefits		1,881,216	609,125	1,944,240	63,024	3.35%

12/05/2023

Charter School Name: EPIC de Cesar Chavez  
 (continued)  
 CDS #: 29 10298 0130823  
 Charter Approving Entity: Nevada County Office of Education  
 County: Nevada  
 Charter #: 1680  
 Fiscal Year: 2023-2024

Description	Object Code	7/1 Adopted Budget (X)	Actuals thr 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>4. Books and Supplies</b>						
a. Approved Textbooks and Core Curricula Materials	4100	160,000	36,753	165,672	5,672	3.55%
b. Books and Other Reference Materials	4200	-	-	-	-	
c. Materials and Supplies	4300	72,191	29,045	79,044	6,853	9.49%
d. Noncapitalized Equipment	4400	274,002	10,269	274,338	336	0.12%
e. Food	4700	280,320	104,674	321,535	41,215	14.70%
f. Total, Books and Supplies		786,513	180,741	840,589	54,076	6.88%
<b>5. Services and Other Operating Expenditures</b>						
a. Subagreements for Services	5100	-	-	-	-	
b. Travel and Conferences	5200	119,891	126,875	191,480	71,589	59.71%
c. Dues and Memberships	5300	4,800	-	4,800	-	0.00%
d. Insurance	5400	153,988	47,069	155,904	1,916	1.24%
e. Operations and Housekeeping Services	5500	94,984	88,675	124,598	29,614	31.18%
f. Rentals, Leases, Repairs, and Noncap. Improvements	5600	456,548	175,450	461,062	4,514	0.99%
g. Professional/Consulting Services and Operating Expend	5800	259,948	193,386	432,702	172,754	66.46%
h. Communications	5900	116,627	43,244	113,538	(3,089)	-2.65%
i. Total, Services and Other Operating Expenditures		1,206,786	674,699	1,484,084	277,298	22.98%
		1,993,299.00	855,440.00	2,324,673.00		
<b>6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis of accounting)</b>						
a. Building & Improvemen of Building	6200	0	-	-	-	
b. Equipment	6400	0	47,246	-	-	
c. Equipment Replacement	6500	0	-	-	-	
d. Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
e. Total, Capital Outlay		-	47,246	-	-	
<b>7. Other Outgo</b>						
Debt Service:						
a. Indirect Cost	7000	-	-	-	-	
b. Debt Service Interest	7438	25,946.00	9,120	25,946	-	0.00%
c. Total, Other Outgo		25,946	9,120	25,946	-	0.00%
<b>8. TOTAL EXPENDITURES</b>		10,221,096	3,328,162	10,834,880	613,784	6.01%
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>		193,688	(1,305,574)	24,751	(168,937)	-87.22%
<b>D. FUND BALANCE</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	11,735,283	11,735,283	11,735,283	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	-	
c. Adjusted Beginning Balance		11,735,283	11,735,283	11,735,283		
2. Ending Fund Balance, June 30 (C + D.1.c.)		11,928,971	10,429,709	11,760,034		
Reserves		116.71%		108.54%		



**CHARTER SCHOOL  
MULTI-YEAR PROJECTION - ALTERNATIVE FORM  
1st Interim Report - MYP**

Charter School Name: EPIC de Cesar Chavez

(continued)

CDS #: 29 10298 0130823

Charter Approving Entity: Nevada County Office of Education

County: Nevada

Charter #: 1680

Fiscal Year: 2023-2024

*This charter school uses the following basis of accounting:*

**Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

**Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Total	Totals for 2024/25	Totals for 2025/26
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>				
1. LCFF/Revenue Limit Sources	8010-8099	7,530,908	9,726,131	10,068,276
2. Federal Revenues	8100-8299	665,277	-	-
3. Other State Revenues	8300-8599	845,413	290,763	291,589
4. Other Local Revenues	8600-8799	-	-	-
5. Other Revenues		1,818,033		
6. Total, Revenues		10,859,631	10,016,894	10,359,865
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>				
1. Certificated Salaries				
a. Certificated Teachers' Salaries	1100	2,305,020	2,358,493	2,429,248
b. Certificated Pupil Support Salaries	1200	253,701	261,312	269,151
c. Certificated Supervisors' and Administrators' Salaries	1300	-	-	-
d. Other Certificated Salaries	1900	-	-	-
e. Total, Certificated Salaries		2,558,721	2,619,805	2,698,399
2. Non-certificated Salaries				
a. Non-certificated Instructional Aides' Salaries	2100	642,292	360,834	371,659
b. Non-certificated Support Salaries	2200	554,017	724,543	746,279
c. Non-certificated Supervisors' and Administrators' Sal.	2300	1,532,207	1,508,206	1,553,453
d. Clerical and Office Salaries	2400	1,252,784	1,296,866	1,335,772
e. Other Non-certificated Salaries	2900	-	-	-
f. Total, Non-certificated Salaries		3,981,300	3,890,449	4,007,163
3. Employee Benefits				
a. STRS	3101-3102	477,295	500,383	515,394
b. PERS	3201-3202	-	-	-
c. FICA	3312	250,548	241,208	248,444
d. FICAMED	3301-3302	94,830	94,399	97,231
e. Health Benefits	3401-3402	895,214	1,002,460	1,032,534
e. Pension Benefits	3412	18,641	11,094	11,427
f. Unemployment Insurance	3501-3502	47,116	34,875	35,921
g. Workers' Compensation Insurance	3601-3602	71,286	53,235	54,832
h. Other Employee Benefits	3901-3902	89,310		-
i. Total, Employee Benefits		1,944,240	1,937,653	1,995,782

Charter School Name: EPIC de Cesar Chavez

(continued)

CDS #: 29 10298 0130823Charter Approving Entity: Nevada County Office of EducationCounty: NevadaCharter #: 1680Fiscal Year: 2023-2024

This charter school uses the following basis of accounting:

 **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669) **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Total	Totals for 2024/25	Totals for 2025/26
4. Books and Supplies				
a. Approved Textbooks and Core Curricula Materials	4100	165,672	50,000	50,000
b. Books and Other Reference Materials	4200	-	-	-
c. Materials and Supplies	4300	79,044	74,357	76,587
d. Noncapitalized Equipment	4400	274,338	16,502	16,997
e. Food	4700	321,535	288,730	297,391
f. Total, Books and Supplies		840,589	429,588	440,976
5. Services and Other Operating Expenditures				
a. Subagreements for Services	5100	-	-	-
b. Travel and Conferences	5200	191,480	123,488	127,192
c. Dues and Memberships	5300	4,800	4,944	5,092
d. Insurance	5400	155,904	158,608	163,366
e. Operations and Housekeeping Services	5500	124,598	97,834	100,769
f. Rentals, Leases, Repairs, and Noncap. Improvements	5600	461,062	470,244	484,352
g. Professional/Consulting Services and Operating Expend.	5800	432,702	267,746	275,779
h. Communications	5900	113,538	120,126	123,730
i. Total, Services and Other Operating Expenditures		1,484,084	1,242,990	1,280,279
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual)				
a. Building & Improvement of Building	6200	-	-	-
b. Equipment	6400	-	-	-
c. Equipment Replacement	6500	-	-	-
d. Depreciation Expense (for accrual basis only)	6900	-	-	-
e. Total, Capital Outlay		-	-	-
7. Other Outgo				
Debt Service:				
a. Indirect Cost	7000	-	-	-
b. Debt Service Interest	7438	25,946	25,946	25,946
c. Total, Other Outgo		25,946	25,946	25,946
8. TOTAL EXPENDITURES		10,834,880	10,146,431	10,448,545
C. NET INCREASE (DECREASE) IN FUND BALANCE		24,751	(129,537)	(88,680)
D. FUND BALANCE				
1. Beginning Fund Balance				
a. As of July 1	9791	11,735,283	11,760,034	11,630,497
b. Adjustments to Beginning Balance	9793, 9795	-		
c. Adjusted Beginning Balance		11,735,283	11,760,034	11,630,497
2. Ending Fund Balance, June 30 (C + D.1.c.)		11,760,034	11,630,497	11,541,817
Reserves		108.54%	114.63%	110.46%

EPIC De Cesar Chavez  
2023-2024 1st Interim

12/05/2023

		Estimated Actual		MYP	MYP
Budget State Revenues	Assumption/Info	2023-24	Assumption/Info	2024-25	2025-26
Enrollment		588		800	800
School UDC	96.51%	568	96.51%	774	774
District (Palm Springs Unified)	97.40%		97.40%		
	1st Interim ADA 2023-2024	420.00		520.00	520.00
General Purpose \$/ADA	LCFF Calulator	\$ 17,731.00	LCFF Calulator	\$ 18,693.00	\$ 19,361.00
EPA \$/ADA	LCFF Calulator	\$ 200.00	LCFF Calulator	\$ -	\$ -
	Total LCFF Funding	<b>\$17,931.00</b>		<b>\$18,693.00</b>	<b>\$19,361.00</b>
Other State Revenues	Assumption				
Lottery ADA (w/1.0446)	Annual ADA 2023-24	353.07		434.55	434.55
Lottery	\$237	\$83,679		\$99,078	\$99,078
Mandated Block Grant	\$55/PY ADA	\$18,590		\$23,541	\$24,367
SB 740 Facilities	75% of Rent or \$750/ADA @ 12 Learning Centers	\$168,858		\$168,858	\$168,858
WIOA Title II Adult Ed & Family Act Grant, Career Technical Education Incentive Grant, Meal Nutrition Reimb, A-G Grant, Arts,Music Blk Grnt,LREBG and State allocation Grant		\$3,057,595		\$0	\$0
<b>Total</b>		<b>\$3,328,722</b>		<b>\$291,477</b>	<b>\$292,303</b>

\$2,663,445

EPIC De Cesar Chavez  
2023-2024 1st Interim

12/05/2023

Object Code	Staffing		Estimated Actual		MYP	MYP
Certificated	FTE	Assumption/Info	2023-24	Assumption/Info	2024-25	2025-26
1100	Certificated Staff	30 Teachers	30.00		30.00	30.00
1200	Certificated Pupil Support	4.5 Pupil Support	4.50		4.50	4.50
1300	Certificated Admin		0.00		0.00	0.00
	<b>Total Certificated</b>		34.50		34.50	34.50
Classified						
2100	Non Certificated Instructional Aide		11.00		11.00	11.00
2200	Non-Certificated Support		12.00		12.00	12.00
2300	Non Certificated Supervisors/Admin		15.50		15.50	15.50
2400	Non-Certificated Clerical and Office		28.00		28.00	28.00
	<b>Total Classified</b>		66.50		66.50	66.50
	<b>Total FTE</b>		101.00		101.00	101.00

Object Code	Staffing		Estimated Actual		MYP	MYP
Certificated	\$/FTE	Assumption/Info	2023-24	Assumption/Info	2024-25	2025-26
	COLA	SSC Dartboard	8.22%		3.94%	3.29%
1100	Certificated Staff		\$76,834		\$78,616	\$80,975
1300	Certificated Admin		\$0		\$0	\$0
Classified						
2100	Non Certificated Instructional Aide		\$58,390		\$32,803	\$33,787
2200	Non-Certificated Support		\$46,168		\$60,379	\$62,190
2300	Non Certificated Supervisors/Admin		\$98,852		\$97,304	\$100,223
2400	Non-Certificated Clerical and Office		\$44,742		\$46,317	\$47,706

EPIC De Cesar Chavez  
2023-2024 1st Interim

12/05/2023

\* 23-24 equal actual annual salaries/averages for each classification

Object Code	Calculation		Estimated Actual		MYP	MYP
Certificated			2023-24*		2024-25	2025-26
1100	Certificated Staff		\$2,305,020		\$2,358,493	\$2,429,248
1200	Certificated Pupil Support		\$253,701		\$261,312	\$269,151
1300	Certificated Admin		\$0		\$0	\$0
	<b>Total Certificated</b>		\$2,558,721		\$2,619,805	\$2,698,399
Classified						
2100	Non Certificated Instructional Aide		\$642,292		\$360,834	\$371,659
2200	Non-Certificated Support		\$554,017		\$724,543	\$746,279
2300	Non Certificated Supervisors/Admin		\$1,532,207		\$1,508,206	\$1,553,453
2400	Non-Certificated Clerical and Office		\$1,252,784		\$1,296,866	\$1,335,772
	<b>Total Classified</b>	Amount reflect WIOA Title II, compensation for classified staff only.	\$3,981,300		\$3,890,449	\$4,007,163
	<b>Total Salaries</b>		\$6,540,021		\$6,510,254	\$6,705,562

EPIC De Cesar Chavez  
2023-2024 1st Interim

12/05/2023

Object Code	Benefits		Estimated Actual 2023-24		MYP 2024-25	MYP 2025-26
		Percent	19.10%		19.10%	19.10%
3101-3102	<b>STRS</b>	Calculated on Certificated Salaries	\$477,295		\$500,383	\$515,394
		Percent	6.20%		6.20%	6.20%
3312	<b>FICA</b>	Calculated on Classified Salaries	\$250,548		\$241,208	\$248,444
		Percent	1.45%		1.45%	1.45%
3301-3302	<b>Medicare</b>	Calculated on total Salariers	\$94,830		\$94,399	\$97,231
		Percent	13.97%		15.57%	15.57%
3401-3402	<b>Health and Welfare Costs</b>	Percentage of all salaries	\$913,855		\$1,013,554	\$1,043,961
		Percent	6.50%		6.50%	6.50%
3501-3502	<b>Unemployment/ETT</b>	Based on %/\$7000/Per Employee	\$47,116		\$34,875	\$35,921
			1.09%		0.82%	0.82%
3601-3602	<b>Workers Compensation</b>	Average rate Per Classification	\$71,286		\$53,235	\$54,832
3901-3902	<b>Other Benefits</b>	Benefit accrual of vacation and sick leave. Amount is budgeted under salaries	89,310.00			
	<b>Total Benefits</b>		1,944,239		\$1,937,653	\$1,995,783



EPIC de Cesar Chavez (130823) - 2023-24 1st Interim Report		12/1/2023					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
<b>SUMMARY OF FUNDING</b>							
<b>General Assumptions</b>							
COLA & Augmentation	13.26%	8.22%	3.94%	3.29%	3.19%	3.16%	
Base Grant Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Add-on, ERT & MSA Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>LCFF Entitlement</b>							
Base Grant	\$3,643,898	\$5,046,300	\$6,493,760	\$6,707,480	\$-	\$-	
Grade Span Adjustment	94,856	131,040	169,000	174,200	-	-	
Supplemental Grant	721,654	989,286	1,279,916	1,328,577	-	-	
Concentration Grant	1,008,772	1,364,281	1,777,791	1,857,675	-	-	
Add-ons: Targeted Instructional Improvement Block Grant	-	-	-	-	-	-	
Add-ons: Home-to-School Transportation	-	-	-	-	-	-	
Add-ons: Small School District Bus Replacement Program	-	-	-	-	-	-	
Add-ons: Transitional Kindergarten	-	-	-	-	-	-	
<b>Total LCFF Entitlement Before Adjustments, ERT &amp; Additional State Aid</b>	<b>\$5,469,180</b>	<b>\$7,530,907</b>	<b>\$9,720,467</b>	<b>\$10,067,932</b>	<b>\$-</b>	<b>\$-</b>	
Miscellaneous Adjustments	-	-	-	-	-	-	
Economic Recovery Target	-	-	-	-	-	-	
Additional State Aid	-	-	-	-	-	-	
<b>Total LCFF Entitlement</b>	<b>5,469,180</b>	<b>7,530,907</b>	<b>9,720,467</b>	<b>10,067,932</b>	<b>-</b>	<b>-</b>	
<b>LCFF Entitlement Per ADA</b>	<b>\$ 16,663</b>	<b>\$ 17,931</b>	<b>\$ 18,693</b>	<b>\$ 19,361</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Components of LCFF By Object Code</b>							
State Aid (Object Code 8011)	\$ 5,386,253	\$ 7,446,907	\$ 9,720,467	\$ 10,067,932	\$ -	\$ -	
EPA (for LCFF Calculation - Resource 1400 / Object Code 8012)	\$ 65,644	\$ 84,000	\$ -	\$ -	\$ -	\$ -	
<i>Local Revenue Sources:</i>							
Property Taxes (Object 8021 to 8089)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
In-Lieu of Property Taxes (Object Code 8096)	17,283	-	-	-	-	-	
Property Taxes net of In-Lieu	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL FUNDING</b>	<b>5,469,180</b>	<b>7,530,907</b>	<b>9,720,467</b>	<b>10,067,932</b>	<b>-</b>	<b>-</b>	
Basic Aid Status	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Excess Taxes	\$ (65,644)	\$ (84,000)	\$ -	\$ -	\$ -	\$ -	
EPA in Excess to LCFF Funding	\$ 65,644	\$ 84,000	\$ -	\$ -	\$ -	\$ -	
<b>Total LCFF Entitlement</b>	<b>5,469,180</b>	<b>7,530,907</b>	<b>9,720,467</b>	<b>10,067,932</b>	<b>-</b>	<b>-</b>	
<b>SUMMARY OF EPA</b>							
% of Adjusted Revenue Limit - Annual	12.74780911%	44.55990366%	0.00000000%	0.00000000%	0.00000000%	0.00000000%	
% of Adjusted Revenue Limit - P-2	12.74780911%	44.55990366%	0.00000000%	0.00000000%	0.00000000%	0.00000000%	
EPA (for LCFF Calculation purposes)	\$ 65,644	\$ 84,000	\$ -	\$ -	\$ -	\$ -	
EPA, Current Year (Object Code 8012) (P-2 plus Current Year Accrual)	\$ 65,644	\$ 84,000	\$ -	\$ -	\$ -	\$ -	
EPA, Prior Year Adjustment (Object Code 8019) (P-A less Prior Year Accrual)	\$ 6,334.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Accrual (from Data Entry tab)	-	-	-	-	-	-	





12/05/2023

EPIC de Cesar Chavez (130823) - 2023-24 1st Interim Report		12/1/2023					
Grades 9-12	-	-	-	-	-	-	-
<b>Subtotal</b>	-	-	-	-	-	-	-
<b>ACTUAL ADA (Current Year Only)</b>							
Grades TK-3	-	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-	-
Grades 9-12	328.22	420.00	520.00	520.00	-	-	-
<b>Total Actual ADA</b>	<b>328.22</b>	<b>420.00</b>	<b>520.00</b>	<b>520.00</b>	-	-	-
<b>TOTAL FUNDED ADA</b>							
Grades TK-3	-	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-	-
Grades 9-12	328.22	420.00	520.00	520.00	-	-	-
<b>Total Funded ADA</b>	<b>328.22</b>	<b>420.00</b>	<b>520.00</b>	<b>520.00</b>	-	-	-
<i>Funded Difference (Funded ADA less Actual ADA)</i>							
	-	-	-	-	-	-	-
<b>FUNDED ADA for the Transitional Kindergarten Add-on</b>							
Current Year TK ADA	-	-	-	-	-	-	-
<b>PER-ADA FUNDING LEVELS</b>							
<b>Base, Supplemental and Concentration Rate per ADA</b>							
Grades TK-3	\$ 14,802	\$ 15,929	\$ 16,605	\$ 17,199	\$ 12,132	\$ 12,515	
Grades 4-6	\$ 13,610	\$ 14,646	\$ 15,269	\$ 15,815	\$ 11,155	\$ 11,507	
Grades 7-8	\$ 14,014	\$ 15,080	\$ 15,720	\$ 16,282	\$ 11,484	\$ 11,847	
Grades 9-12	\$ 16,663	\$ 17,931	\$ 18,693	\$ 19,361	\$ 13,656	\$ 14,088	
<b>Base Grants</b>							
Grades TK-3	\$ 9,166	\$ 9,919	\$ 10,310	\$ 10,649	\$ 10,989	\$ 11,336	
Grades 4-6	\$ 9,304	\$ 10,069	\$ 10,466	\$ 10,810	\$ 11,155	\$ 11,507	
Grades 7-8	\$ 9,580	\$ 10,367	\$ 10,775	\$ 11,129	\$ 11,484	\$ 11,847	
Grades 9-12	\$ 11,102	\$ 12,015	\$ 12,488	\$ 12,899	\$ 13,310	\$ 13,731	
<b>Grade Span Adjustment</b>							
Grades TK-3	\$ 953	\$ 1,032	\$ 1,072	\$ 1,107	\$ 1,143	\$ 1,179	
Grades 9-12	\$ 289	\$ 312	\$ 325	\$ 335	\$ 346	\$ 357	
<b>Prorated Base, Supplemental and Concentration Rate per ADA</b>							
Grades TK-3	\$ 10,119	\$ 10,951	\$ 11,382	\$ 11,756	\$ 12,132	\$ 12,515	
Grades 4-6	\$ 9,304	\$ 10,069	\$ 10,466	\$ 10,810	\$ 11,155	\$ 11,507	
Grades 7-8	\$ 9,580	\$ 10,367	\$ 10,775	\$ 11,129	\$ 11,484	\$ 11,847	
Grades 9-12	\$ 11,391	\$ 12,327	\$ 12,813	\$ 13,234	\$ 13,656	\$ 14,088	
<b>Prorated Base Grants</b>							
Grades TK-3	\$ 9,166	\$ 9,919	\$ 10,310	\$ 10,649	\$ 10,989	\$ 11,336	
Grades 4-6	\$ 9,304	\$ 10,069	\$ 10,466	\$ 10,810	\$ 11,155	\$ 11,507	
Grades 7-8	\$ 9,580	\$ 10,367	\$ 10,775	\$ 11,129	\$ 11,484	\$ 11,847	
Grades 9-12	\$ 11,102	\$ 12,015	\$ 12,488	\$ 12,899	\$ 13,310	\$ 13,731	
<b>Prorated Grade Span Adjustment</b>							
Grades TK-3	\$ 953	\$ 1,032	\$ 1,072	\$ 1,107	\$ 1,143	\$ 1,179	
Grades 9-12	\$ 289	\$ 312	\$ 325	\$ 335	\$ 346	\$ 357	

12/05/2023

EPIC de Cesar Chavez (130823) - 2023-24 1st Interim Report		12/1/2023					
Supplemental Grant		20%	20%	20%	20%	20%	20%
<b>Maximum - 1.00 ADA, 100% UPP</b>							
Grades TK-3	\$	2,024	\$ 2,190	\$ 2,276	\$ 2,351	\$ 2,426	\$ 2,503
Grades 4-6	\$	1,861	\$ 2,014	\$ 2,093	\$ 2,162	\$ 2,231	\$ 2,301
Grades 7-8	\$	1,916	\$ 2,073	\$ 2,155	\$ 2,226	\$ 2,297	\$ 2,369
Grades 9-12	\$	2,278	\$ 2,465	\$ 2,563	\$ 2,647	\$ 2,731	\$ 2,818
<b>Actual - 1.00 ADA, Local UPP as follows:</b>		96.51%	95.54%	96.05%	96.53%	0.00%	0.00%
Grades TK-3	\$	1,953	\$ 2,093	\$ 2,186	\$ 2,270	-	-
Grades 4-6	\$	1,796	\$ 1,924	\$ 2,011	\$ 2,087	-	-
Grades 7-8	\$	1,849	\$ 1,981	\$ 2,070	\$ 2,149	-	-
Grades 9-12	\$	2,199	\$ 2,355	\$ 2,461	\$ 2,555	-	-
<b>Concentration Grant (&gt;55% population)</b>		65%	65%	65%	65%	65%	65%
<b>Maximum - 1.00 ADA, 100% UPP</b>							
Grades TK-3	\$	6,577	\$ 7,118	\$ 7,398	\$ 7,641	\$ 7,886	\$ 8,135
Grades 4-6	\$	6,048	\$ 6,545	\$ 6,803	\$ 7,027	\$ 7,251	\$ 7,480
Grades 7-8	\$	6,227	\$ 6,739	\$ 7,004	\$ 7,234	\$ 7,465	\$ 7,701
Grades 9-12	\$	7,404	\$ 8,013	\$ 8,328	\$ 8,602	\$ 8,876	\$ 9,157
<b>Actual - 1.00 ADA, Local UPP &gt;55% as follows:</b>		41.5100%	40.5400%	41.0500%	41.5300%	0.0000%	0.0000%
Grades TK-3	\$	2,730	\$ 2,886	\$ 3,037	\$ 3,173	-	-
Grades 4-6	\$	2,510	\$ 2,653	\$ 2,793	\$ 2,918	-	-
Grades 7-8	\$	2,585	\$ 2,732	\$ 2,875	\$ 3,004	-	-
Grades 9-12	\$	3,073	\$ 3,248	\$ 3,419	\$ 3,572	-	-

**FIELD  
BALANCE SHEET  
October 31, 2023**

**ASSETS**

CASH	5,613,100
RECYCLING CENTER-CASH ON HAND	26,191
ACCOUNTS RECEIVABLE	541,840
ACCOUNTS RECEIVABLE-APPORTIONMENT	321,064
GRANTS RECEIVABLE	(3,806,560)
PREPAID EXPENSES	164,856
ADVANCES	107,196
PROPERTY & EQUIPMENT	
FURNITURE & EQUIPMENT	468,134
VEHICLES	3,156,935
BUILDING/LAND	5,490,591
RIGHT OF USE(ROU)	418,018
LESS: ACCUMULATED DEPRECIATION	(1,466,016)
<b>TOTAL ASSETS</b>	<b>11,035,349</b>

**LIABILITIES**

ACCOUNTS PAYABLE	505,142
ACCRUED PAYROLL	182,809
COMPENSATED ABSENCES	160,108
MEDICAL PAYABLE	29,833
PENSION PAYABLE	182
SICK LEAVE PAYABLE	158,989
PAYROLL PAYABLE	284,316
LOAN PAYABLES-VEHICLES	228,924
LOAN PAYABLES-BUILDING/LAND	548,565
LOAN PAYABLES-LOC	0
LOAN PAYABLES-BSB (INVESTMENT)	132,857
CURRENT PORTION/LONG TERM LIABILITY-LEASE	418,018
DEFERRED GRANT REVENUE	106,980
RESTRICTED FUNDS	2,225
<b>TOTAL LIABILITIES</b>	<b>2,758,948</b>
<b>FUND BALANCE</b>	<b>9,789,215</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(1,512,813)</b>
<b>NET ASSETS</b>	<b>8,276,402</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>11,035,351</b>

**Farmworker Institute  
Combined Revenue and Expense Statement**

COMBINED	Fiscal year thru period ending 11/30/2023		
Description	+----- Actual	Year to Date Budget	-----+ Variance
401 APPORTIOMENT	2,079,612	2,219,545	(139,933)
40 HS OTHER STATE REVENUES	120,520	0	120,520
402 INSTRUCTIONAL FEES	82,846	40,000	42,846
405 CONTRACT FEES	1,044,365	976,781	67,584
410 CONTRIBUTIONS	1,822,821	1,536,045	286,776
420 RECYCLING CENTER	244,242	189,813	54,429
420 OTHER SERV	106,478	99,579	6,899
499 MISC. INCOME	47,196	0	47,196
<b>Total Revenue</b>	<b>5,548,080</b>	<b>5,061,763</b>	<b>486,317</b>
600 COMPENSATION	3,991,499	4,358,041	366,542
601 BENEFITS	1,091,701	1,153,416	61,715
605 TRAVEL	178,008	76,825	(101,183)
610 OCCUPANCY	382,793	309,660	(73,133)
611 OFFICE OPERATIONS	623,614	467,047	(156,567)
620 RECYCLING CENTER	194,920	124,573	(70,347)
635 PROJECT EXP	199,934	195,655	(4,279)
645 OUTSIDE/PROFESSIONAL	576,168	88,555	(487,613)
690 SUPPORT SERVICES	4,380	0	(4,380)
<b>Total Expenditure</b>	<b>7,243,018</b>	<b>6,773,772</b>	<b>(469,245)</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(1,694,938)</b>	<b>(1,712,009)</b>	<b>17,071</b>

# EPIC High School Bell Schedule

2023-2024

## CENTRAL REGION

### Bakersfield South AM

Monday-Friday	
Class	8:30am - 12:00pm
Teacher Lunch	12:00pm - 12:30pm
Class	12:30pm - 4:00pm
Teacher Prep	4:00pm - 5:00pm

### Bakersfield South PM

Monday-Friday	
Teacher Prep	11:30am - 12:30pm
Class	12:30pm - 3:30pm
Teacher Lunch	3:30pm - 4:00pm
Class	4:00pm - 8:00pm

### Bakersfield South

Monday-Friday	
Class	10:30am - 2:30pm
Teacher Lunch	2:30pm - 3:30pm
Teacher Prep	3:30pm - 4:30pm
Class	4:30pm - 7:30pm

### Bakersfield East

Monday-Friday	
Teacher Prep	11:30am - 12:30pm
Class	12:30pm - 3:30pm
Teacher Lunch	3:30pm - 4:00pm
Class	4:00pm - 8:00pm

### California City

Monday-Friday	
Class	8:30am - 12:00pm
Teacher Lunch	12:00pm - 12:30pm
Class	12:30pm - 4:00pm
Teacher Prep	4:00pm - 5:00pm

### Palmdale

Monday-Friday	
Class	10:00am - 1:30pm
Teacher Lunch	1:30pm - 2:00pm
Teacher Prep	2:00pm - 3:00pm
Class	3:00pm - 6:30pm

### Shafter

Monday-Friday	
Teacher Prep	12:00pm - 1:00pm
Class	1:00pm - 4:00pm
Teacher Lunch	4:00pm - 4:30pm
Class	4:30pm - 8:30pm

### Lamont

Monday-Friday	
Teacher Prep	11:30am - 12:30pm
Class	12:30pm - 3:30pm
Teacher Lunch	3:30pm - 4:00pm
Class	4:00pm - 8:00pm

### Long Term Ind. Study

Monday-Friday	
Class	11:00am - 2:30pm
Teacher Lunch	2:30pm - 3:00pm
Teacher Prep	3:00pm - 4:00pm
Class	4:00pm - 7:30pm

# EPIC High School Bell Schedule

2023-2024

## SOUTHERN REGION

### Brawley

Monday-Friday	
Class	11:00am - 2:00pm
Teacher Prep	2:00pm - 3:00pm
Teacher Lunch	3:00pm - 3:30pm
Class	3:30pm - 7:30pm

### Cathedral City

Monday-Friday	
Class	9:00am - 1:00pm
Teacher Prep	1:00pm - 2:00pm
Teacher Lunch	2:00pm - 3:00pm
Class	4:30pm - 7:30pm

### Desert Hot Springs

Monday-Friday	
Class	11:00am - 2:00pm
Teacher Lunch	2:00pm - 2:30pm
Teacher Prep	2:30pm - 3:30pm
Class	3:30pm - 7:30pm

### Indio

Monday-Friday	
Class	11:00am - 2:00pm
Teacher Prep	2:00pm - 3:00pm
Teacher Lunch	3:00pm - 3:30pm
Class	3:30pm - 7:30pm

### Riverside

Monday-Friday	
Class	9:00am - 1:30pm
Teacher Prep	1:30pm - 2:30pm
Teacher Lunch	2:30pm - 3:30pm
Class	3:30pm - 7:30pm

### Long Term Ind. Study

Monday-Friday	
Class	11:00am - 2:30pm
Teacher Lunch	2:30pm - 3:00pm
Teacher Prep	3:00pm - 4:00pm
Class	4:00pm - 7:30pm

# EPIC de Cesar Chavez | 2023-2024 School Calendar

**Aug. 13: Staff Travel Day**  
**Aug. 14-18: PD Week**  
**Aug. 21-25: Teacher Work Days**  
**Aug. 28: First Day of School**  
**Aug. 28- Sept. 12: CASAS Testing**  
4 Instructional Days

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**Feb. 19: Presidents' Day**  
**Feb. 23: PLC Minimum Day**  
20 Instructional Days

**Sept. 4: Labor Day**  
**Sept. 8: PLC Minimum Day**  
**Sept. 20: College & Career Day**  
**Sept. 22: PLC Minimum Day**  
20 Instructional Days

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Mar. 8: PLC Minimum Day**  
**Mar. 14-16: PD Days**  
**Mar. 28: End of 3rd Quarter**  
**Mar. 29: Cesar Chavez Day of Service**  
**Mar. 18-27: CAST Testing**  
19 Instructional Days

**Oct. 6: PD Day**  
**Oct. 20: PLC Minimum Day**  
**Oct. 26: End of 1st Quarter**  
**Oct. 26- Nov. 16: CASAS Testing**  
**Oct. 31: Grades Due**  
21 Instructional Days

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**Apr. 1-5: Spring Break**  
**Apr. 8-25: CASAS Testing**  
**Apr. 11: Grades Due**  
**Apr. 12: PD Day**  
**Apr. 17: College & Career Day**  
**Apr. 26: PLC Minimum Day**  
16 Instructional Days

**Nov. 3: PLC Minimum Day**  
**Nov. 10: Veterans Day**  
**Nov. 20-24: Thanksgiving Break**  
16 Instructional Days

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**May 24: PLC Minimum Day**  
**May 27: Memorial Day**  
**May 28-Jun. 7: CASAS Testing**  
22 Instructional Days

**Dec. 15: PD Day**  
**Dec. 18-29: Winter Break**  
10 Instructional Days

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**June 11: Last Day of School**  
**June 12: Teacher Work Day**  
**June 13: Teacher Work Day/Grades Due**  
**June 13-20: Graduations**  
7 Instructional Days  
176 Total Instructional Days  
195 Total Teacher Work Days

**Jan. 1: New Year's Day (Obs.)**  
**Jan. 2: Return from Winter Break**  
**Jan. 3-22: CASAS Testing**  
**Jan. 5: PLC Minimum Day**  
**Jan. 15: Martin Luther King Jr. Day**  
**Jan. 19: PLC Minimum Day**  
**Jan. 23: End of First Semester**  
**Jan. 30: Grades Due**  
21 Instructional Days

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Key**
- PD Day - Non-School Day
  - PLC Day - Minimum Day
  - CASAS Testing Window
  - Holiday - Non-School Day
  - Grades Due
  - Other Important Dates

**PLC Minimum Day Schedule**  
 PLC: 12:00 PM - 3:00 PM  
 Lunch/Prep: 3:00pm-5:00pm  
 Instructional Time: 10:00 AM - 12:00 PM & 5:00 PM - 7:00 PM  
**Total Instructional Minutes**  
72,120 Minutes







## **Educational Services - CTE**

**Dr. Tamar Asatryan, Special Assistant for Strategic Initiatives**

### **EPIC Quarterly Board Meeting**

**December 8, 2023**

**Annual Objective:** To increase CTE student retention to 70% and completion to 60% while increasing the number of industry recognized certifications embedded in CTE pathways and ensure at least 70 students complete a pathway at a cost not to exceed budget by June 30, 2024.

**Q2 Objective:** Continue providing CTE classes while supporting students to ensure 50% of enrolled students complete a CTE course and 65% of enrolled students are retained while revising curriculum.

**Results:** We enrolled 300 students this semester and only 165 are still enrolled in CTE which is 55% versus the goal of 65%. The revision of the curriculum has started and we now have Donald Thornsberry, our previous CTE Director back as our Associate Director of Workforce Development & CTE. He will work closely with teachers to revise the curriculum and ensure that the program grows and student completion rates increase.

**Gap:** Our gap is that we retained only 165 students versus the goal of 195 students. We also only offered the completer course in 2 of the pathways.

**Reforecasting:** Now that we have a new person overseeing CTE, he will need time to adjust to everything and the CTE plan needs to be revised. We will need to meet with the CTE teachers and do a full analysis and new action plan. The objective might also change. He will be focusing on ensuring the theory side of all CTE pathways run smoothly and ensure that more ECE labs are opened. As we increase the number of ECE labs, we will increase enrollment and interest in the ECE pathway and provide students in more areas with a co-located lab versus going out to do work based learning which adds a barrier. The ECE labs will also offer our students the opportunity to have child care available at no cost to them which removes a barrier to their educational endeavors.



## **Educational Services**

**Dr. Tamar Asatryan, Special Assistant for Strategic Initiatives**

**EPIC Quarterly Board Meeting**

**December 8, 2023**

### **Annual Objectives:**

#1: To increase collaboration between EPIC, ESL, and CTE while retaining 65% of EPIC students by June 2024 at a cost not to exceed budget.

#2: Two ESL ISAs fully implemented to serve 1,500 duplicated ESL students while transitioning at least 50 students to EPIC by June 30, 2024 at a cost not to exceed budget.

#3: To adopt additional assessment tools and increase student graduation rates to 70% by utilizing Professional Learning Communities and providing teachers with support and professional development.

### **Q2 Objective:**

#1: To ensure that at least 700 students are enrolled in EPIC classes and 60% complete a minimum of 20 credits

#2: To serve 375 ESL students through two ISAs (Siskiyou & BC) by September 30, 2023.

#3: To revise the PLCs and reschedule WASC visit while providing TOSAs with the support and training they need to ensure successful PLCs.

### **Results:**

#1: 732 students are enrolled according to Aeries. We do not have completion data for credits for the semester since the semester ends in Jan.

#2: 464 ESL students are being served during Q2. Parts of two online ESL sessions will be conducted during the Oct. to Dec. quarter. Each session had 160 to 170 students enrolled for a total of 320 students. In-person ESL in Bakersfield has 91 students enrolled and Lamont has 53 ESL students enrolled.

#3: WASC visit has been rescheduled from March 4, 2024 to sometime in Oct. or Nov. of 2024. TOSAs and Tamar have started meeting and looking into PLC training and materials. A WASC consulting team has met with the TOSAs, Mr. Villarino, Vanessa, and Tamar and will work with the team to ensure a successful report for WASC.

**Gap:** There is no gap for the 1st and 2nd objectives at this time. The 3rd objective is also on track.

**Reforecasting:** The objectives and the action plans will need revision since the Educational Services Director is no longer with us and the plans were never fully completed with all the details that are needed. The plans need to be finalized and objectives have been revised due to the changes.



## **Strategic Initiatives**

**Dr. Tamar Asatryan, Special Assistant for Strategic Initiatives**

**EPIC Quarterly Board Meeting**

**December 8, 2023**

**Annual Objective:** To help FIELD's sustainability of programs by bringing in \$1.5 million of extra funding while ensuring accurate and timely usage of grant funds and grant reporting at a cost not to exceed budget by June 30, 2024.

**Q2 Objective:** To apply for grants (2) after researching a minimum of 6 grants while bringing in \$250,000 in funding through grants by December 31, 2023. At the same time to ensure adequate grant reporting, the hiring of a clerical assistant and completing a grant analysis. To also meet with Rosa to ensure proper fund allocation.

**Results:** The Strategic Initiatives Division researched 13 grants and applied for 0 grants. We also received a grant in the amount of \$1,458,793 for our child development centers. We also submitted monthly reports for all grants that required it. We did not apply for any grants so far in this quarter. However, we were ahead last quarter by 1 grant application and we are in the process of applying for 1 other grant which will give us the 2 grants we needed to apply for by the end of this quarter. Rosa and I have also met regarding funding allocations and we have another meeting that will be scheduled before the end of the quarter. We did not hire a clerical assistant.

**Gap:** We have a gap of 1 grant application and we did not hire a clerical assistant.

**Reforecasting:** We have decided that we do not need to hire a clerical assistant at this time for the fund development department.



# 2023-2024 LCAP Mid- Year Update

December 8, 2023  
Dr. Tamar Asatryan

# What is the LCAP?

The Local Control and Accountability Plan (LCAP) “is intended as a comprehensive planning tool to support student outcomes and is an important component of the LCFF.”

All LEAs are required to prepare and submit an LCAP to show how they intend to meet annual goals for all students. It needs to include specific activities that address state and local priorities.

Our LCAP has to have goals that address all state priorities but multiple priorities can be addressed using one goal.

The LCAP helps with comprehensive strategic planning, meaningful engagement from educational partners, and helps with accountability and compliance of a school.

# EPIC LCAP 2021-2024

We have a 3-year LCAP which we update annually using a template adopted by the California State Board of Education. The 2023-2024 school year will be the 3rd and final year for this LCAP.

We have 2 main goals for the LCAP for 2022-2023. We had 5 goals in the 1st year, 2021-2022, and the goals were combined to create 2 goals that cover all the requirements.

Goal 1: All students will access relevant and rigorous course curriculum in English, Math, Science and other course requirements leading to the attainment of a diploma, college and career readiness skills, and to successfully transition to post-secondary careers.

Goal 2: All students will have a safe, orderly school environment that promotes physical, mental, and emotional wellness to increase attendance, persistence, and completion of credits.

# Goal #1

All students will access relevant and rigorous course curriculum in English, Math, Science and other course requirements leading to the attainment of a diploma, college and career readiness skills, and to successfully transition to post-secondary careers.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
% of students advancing 1 EFL in ELA & Math as measured by CASAS	69% of students in ELA & 55% in Math in 2019-2020	74.24% of students in ELA & 70.17% in Math in 2021-2022	71.43% of students achieved one EFL in ELA & 74.68% in Math in 2021-22 (check)	46.67 for ELA & 66.67% for Math (this is based on one quarter only)
% of students enrolling in CTE	25% of students enrolled in CTE in 2020-21	18% of students enrolled in CTE in 2021-2022	33% of students enrolled in CTE classes during the Fall semester of the 2022-23 school year and 15% of students enrolled in CTE classes during the Spring semester of the 2022-23 school year.	46% (300 students were enrolled in the beginning of the semester out of 650 total enrollment)



# Goal #1

All students will access relevant and rigorous course curriculum in English, Math, Science and other course requirements leading to the attainment of a diploma, college and career readiness skills, and to successfully transition to post-secondary careers.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
% of teachers appropriately assigned & fully credentialed	95% of teachers are appropriately assigned & fully credentialed in 2021-22	95% of teachers are appropriately assigned & fully credentialed in 2021-22	91% of teachers are appropriately assigned and fully credentialed in 2022-23	92% of teachers are appropriately assigned and fully credentialed - some in credential program including CTE teachers - mainly waiting for ELA authorization
% of students in the school who have sufficient access to standards-aligned instructional materials	100% of students in the school have sufficient access in 2020-21	100% of students in the school have sufficient access in 2021-22	100% of students in the school have sufficient access to the standards-aligned instructional materials in 2022-23	100% of students in the school have sufficient access to the standards-aligned instructional materials in the current year

## Goal #1

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
Implementation of state board adopted academic content & performance standards for all students in core curriculum areas	Implementation of state board adopted academic content & performance standards for all students in ELD in 2020-21	Implementation of state board adopted academic content & performance standards for all students in ELD & science in 2021-22	Implementation of state board adopted academic content and performance standards for 100% of students in ELD, Science, and English in 2022-2023	No new update
Student achievement measured by % of students tested & student performance on the statewide assessment in Science, CAST	0% of students completed the CA Science Test in 2020-21, 0% proficient	79% of students completed the CAST, % proficient not available	77% of eligible students completed the CAST in 2021-22, <b>1.8% met or exceeded standards for science &amp; 74.77% scored at level 2 which is standard nearly met, 23.42% scored at level 1 which is standard not met</b>	<b>4.88 met or exceeded standards, 69.27% scored at level 2 which is standard nearly met, 25.85% scored at level 1</b>

# Goal #1

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
# of students completing A-G requirements to satisfy entrance to UC and CSU	67 students successfully completed A-G in 2020-21	115 students successfully completed A-G in 2021-22	399 Cyber High college prep courses were completed in 2022-2023.	No new update - we are still in Semester 1
# of students who have successfully completed courses that satisfy the requirements for the CTE sequence or programs of study	123 students completed a CTE pathway in 2020-21	59 students completed a CTE pathway in 2021-22	A total of 60 students completed a CTE pathway class in the Fall semester of the 22-23 school year and 42 students completed a CTE pathway class in the Spring semester of the 22-23 school year.	No new update - 165 students currently enrolled in a CTE pathway

## Goal #2

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
# of school facilities that are maintained in good repair	19/20 school sites in good repair in 2019-20	24/27 sites in good repair in 2020-21	All school facilities were maintained in good repair in 2022-23.	All facilities are maintained in good repair
School Attendance rates	78.15% in 2020-21	65% in 2021-22	69.68% as of March 31, 2023.	58% at this moment in time
Chronic absenteeism rates	No baseline data available in DateQuest	68.9% in 2020-21	84.7% from SARC in 2021-22	42% based on Aeries data and 58% attendance

## Goal #2

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
High school dropout rate	31.4% from SARC data in 2019-20	65% from SARC in 2020-21	82.1% from SARC in 2021-22	No update available
High school graduation rate	68.6% from SARC data in 2019-20	35% from SARC data in 2020-21	17.9% from SARC data in 2021-22 ( <b>updated is 64.6%</b> )	18.6% (this is from all students enrolled and does not take into account only 12th graders)
% of student suspension & expulsions	0% student suspensions & expulsions in 2019-20	0% student suspensions & expulsion in 2020-21	0% student suspension and expulsions in 2021-22	0% student suspension and expulsions in 2022-23

## Goal #2

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
Student retention rate	79% in 2019-20	73% in 2020-21	61% for 2021-2022	No update at the moment
# of interventions, programs, & services developed and provided to students with disabilities	Modified MTSS program-Three-tiered intervention model in 2019-20 with 1 intervention, program, and service	Modified MTSS program-Three-tiered intervention model in 2020-21 with 1 intervention, program, and service	Modified MTSS program-Three-tiered intervention model in 2020-21 with 2 interventions, program, and service	No update at the moment

## Goal #2

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
# of interventions, programs, and services that will enable EL students to access the Common Core State Standards & the ELD standards	ELD Support program with 2 school-wide interventions, program, and services (myOn, ELD pathways) in 2019-20	ELD Support program with 2 school-wide interventions, program, and services (myOn, ELD pathways) in 2020-21	ELD support program with 2 school-wide interventions, programs, and services (myOn, ELD pathways) in 2021-2022	In process
& of students & staff with sense of safety & positive school connectedness	2020-21 81% of students & 74% of staff	2022-2023 81% of students & 79% of staff	2022-23 83% of students 85% pf staff	No new updates

## Goal #2

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	As of Fall 2023
<p>% of students who have access to and are enrolled in a broad course of study including programs &amp; services developed &amp; provided to low-income, English learners, &amp; foster youth &amp; students with disabilities</p>	<p>2021 100% of students had access to and were enrolled in a broad course of study including programs &amp; services developed &amp; provided to low-income, English learners &amp; foster youth &amp; students with disabilities</p>	<p>2022 100% of students had access to and were enrolled in a broad course of study including programs &amp; services developed &amp; provided to low-income, English learners &amp; foster youth &amp; students with disabilities</p>	<p>2023 100% of students had access to and were enrolled in a broad course of study including programs and services developed and provided to low income, English learners and foster youth and students with disabilities.</p>	<p>No new update</p>





**EPIC Student Services**  
**Vanessa Gutierrez, Director**  
**Quarterly Board Meeting 12/8/2023**

**Objective:** The student services division set two annual objectives. The first objective focused on outreach and recruitment, and the second was to increase support services to improve average daily attendance (ADA).

1. To fulfill 100% of student services staff vacancies and procure 50% of facility needs that will support an enrollment goal of 750 actively enrolled students by June 2024, at a cost that will not exceed the approved budget
2. To ensure alignment of procedures within student services and across divisions that will allow an increase of 50% direct student support and result with an ADA of 500 by June 2024 at a cost not to exceed budget.

**Results:** Through December 5th, we have recruited and enrolled over 950 students total. We currently have an enrollment of 810 students with an average daily attendance of 417.

**Outreach & Enrollment:** The department has successfully recruited and enrolled over 950 EPIC students across three regions. We hired 27 temporary staff and started a two month outreach campaign. In addition 107 In Person and 187 Online students have been enrolled in ESL.

**Admissions & Records:** The office has processed over 900 EPIC enrollments, schedules, and transcripts.

**Counseling:** Our current counseling staff includes 1 counseling manager, 2 counselors and 1 academic advisor serving the three regions. We currently have a vacancy for 2 more counselors or academic advisors (1 Southern Region, 1 Central Region).

**Nutrition:** We continue to provide free breakfast and lunch in compliance with universal meals. In addition the plans for the central kitchen are underway.

**Reporting:**

- CBEDS October 2023: completed
- CALPADS Fall 1: in progress
- Attendance Reporting P1: in progress

**Gap:** 0% gap in enrollment, 16.6% gap in ADA.

**Reforecasting:** Continued outreach efforts across the state to help increase active enrollment to 850 and reach an ADA of 450 for P2.

- Meet with leadership from all regions to develop regional annual plans.
- Hire two additional counselor or academic advisor

EPIC de Cesar Chavez High School  
**Interventions**

What are the preventions?

- Refer to individual school site programs

What are appropriate interventions?

Teacher Interventions:

- Stop the behavior
- Talk to the students
- Determine if bullying is involved
- Talk to students separately
- If conflict, refer to administrator or counselor
- If bullying, immediately follow process for reporting

Classified Support Staff Interventions:

- Stop the behavior
- Talk to the students
- Determine if bullying is involved
- Talk to students separately
- If conflict, refer to counselor or admin
- If bullying, immediately follow process for reporting

Administration Interventions:

- Document everything
- Stop the bullying
- Interview separately
  - Talk to the victim
  - Talk to the aggressor
  - Talk to bystanders/witnesses
- Counseling sessions
- Behavior contract
- Suspension
- Expulsion
- Removal from class for remainder of day.
- Log interventions
- Skill development
  - Impulse control
  - Anger Management
  - Conflict Resolution
  - Empathy Development
- Other

**EPIC de Cesar Chavez High School**  
**FORMULARIO DE REPORTAR LA INTIMIDACIÓN, EL ACOSO, O EL HOSTIGAMIENTO**

Instrucciones: Es serio y no se tolerará la intimidación, el acoso, o el hostigamiento. Éste es un formulario para reportar la intimidación, el acoso, o el hostigamiento alegado que ocurrió en la propiedad escolar, en una actividad patrocinada por la escuela o en un evento fuera de la propiedad escolar, en un autobús escolar, o en el camino a y/o de la escuela, en el año escolar actual. Si usted es un estudiante víctima, o un miembro del personal escolar y desea reportar un incidente de intimidación, acoso, u hostigamiento alegado, debe completar este formulario y devolverlo al director de la escuela del estudiante víctima. Póngase en contacto con la escuela para obtener información adicional o ayuda en cualquier momento.

Los programas y las actividades del **EPIC de Cesar Chavez High School** serán libres de toda discriminación, incluyendo el acoso y el hostigamiento, con respecto a un atributo ya sea real o percibido, género, grupo étnico, raza, origen nacional, religión, color, discapacidad física o mental, edad, u orientación sexual del estudiante. La Mesa Directiva Escolar prohíbe la intimidación, el acoso o el hostigamiento contra cualquier estudiante por cualquier empleado, estudiante u otra persona en el Distrito. El acoso o el hostigamiento prohibido incluye la conducta física, verbal, no verbal o por escrito basada en una de las categorías mencionadas anteriormente que es tan severa y dominante que esta conducta afecta la habilidad del estudiante a participar o beneficiarse de un programa o una actividad educativa; crea un entorno educativo intimidante, amenazante, hostil u ofensivo; tiene el propósito o efecto de obstruir o interferir considerable o irrazonablemente con el desempeño académico de un estudiante; **o de otro modo desfavorablemente afecta las oportunidades educativas del estudiante.**

Fecha de hoy: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Escuela: \_\_\_\_\_  
Mes Día Año

<b>Persona Reportando el Incidente</b>	Nombre: _____
Teléfono: _____	Correo electrónico _____
Ponga X en la casilla que corresponda: <input type="checkbox"/> Estudiante <input type="checkbox"/> Maestra/o <input type="checkbox"/> Personal Escolar <input type="checkbox"/> Otro	

1. Nombre del Estudiante Víctima: \_\_\_\_\_ Edad: \_\_\_\_\_

2. Nombre(s) del presunto delincuente(s) (si se conoce):	Edad	Escuela	¿Es él/ella estudiante?	
_____	_____	_____	<input type="checkbox"/> Sí	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Sí	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Sí	<input type="checkbox"/> No

3. ¿En qué fecha ocurrió el incidente?

_____ / _____ / _____	_____ / _____ / _____	_____ / _____ / _____
Mes Día Año	Mes Día Año	Mes Día Año

4. ¿En dónde ocurrió el incidente (elegir todo lo que corresponda)?

<input type="checkbox"/> En la propiedad escolar	<input type="checkbox"/> En una actividad patrocinada por la escuela o evento fuera de la propiedad escolar
<input type="checkbox"/> Otro: _____	<input type="checkbox"/> En el camino a/de la escuela

5. Ponga una X junto a la(s) frase(s) que mejor describe(n) lo que sucedió (elegir todo lo que corresponda):

- Golpear, patear, empujar, escupir, tirar del pelo, o lanzar o tirar algo
- Obligar a otra persona a golpear o lastimar al estudiante
- Burlas, insultos, hacer comentarios críticos, o amenazar, en persona o por otros medios
- Degradar y hacer que la víctima sea objeto de las bromas y burlas
- Hacer gestos groseros y/o amenazantes
- Excluir o rechazar al estudiante
- Intimidar (intimidación), extorsionar, o explotar
- Hacer correr rumores o chismes perjudiciales y dañosos
- Otro (especificar) \_\_\_\_\_

**EPIC de Cesar Chavez High School**  
**FORMULARIO DE REPORTAR LA INTIMIDACIÓN, EL ACOSO, O EL HOSTIGAMIENTO**

6. ¿Qué dijo o hizo el presunto delincuente? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. ¿Por que ocurrió el hostigamiento o la intimidación? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. ¿Resultó una lesión física por causa de este incidente? Ponga una X al lado de uno de los siguientes:  
 No     Sí, pero no necesitó atención médica.     Sí, y necesitó atención médica.

9. Si hubo una lesión física, ¿cree usted que habrá efectos permanentes?     Sí     No

10. ¿Faltó a la escuela el estudiante víctima como resultado del incidente?     Sí     No  
Si contestó que sí, ¿cuántos días faltó a la escuela el estudiante víctima como resultado del incidente? \_\_\_\_\_

11. ¿Resultó una lesión psicológica por causa de este incidente? Ponga una X al lado de uno de los siguientes:  
 No     Sí, pero servicios psicológicos no han sido solicitados.     Sí, y servicios psicológicos han sido solicitados.

12. ¿Hay alguna información adicional que le gustaría ofrecer? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Firma: \_\_\_\_\_  
Este impreso debe mantenerse confidencial.

Fecha: \_\_\_\_\_

**EPIC de Cesar Chavez High School  
Harassment, Intimidation or Bullying Reporting Form**

**Directions:** Harassment, intimidation or bullying are serious and will not be tolerated. This is a form to report alleged harassment, intimidation or bullying that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and/or from school, in the current school year. If you are a student victim, or a school staff member and wish to report an incident of alleged harassment, intimidation or bullying, complete this form and return it to the School Administrator at the student victim's school. Contact the school for additional information or assistance at any time.

**The Board prohibits, at any District school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.**

**Prohibited harassment includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the purpose or effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects the student's educational opportunities.**

**The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation or bullying.**

Today's Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

School: \_\_\_\_\_

**Person Reporting Incident** Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Place an **X** in the appropriate box:  Student  Close friend  School Staff  Other

1. Name of student victim: \_\_\_\_\_ Age: \_\_\_\_\_

2. Name(s) of alleged offender(s) (If known): \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Is he/she a student?  
\_\_\_\_\_  Yes  No  
\_\_\_\_\_  Yes  No  
\_\_\_\_\_  Yes  No

3. On what date(s) did the incident happen?

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year      Month Day Year      Month Day Year

4. Where did the incident happen (choose all that apply)?

- On school property       At a school-sponsored activity or event off school property  
 Other: \_\_\_\_\_       On the way to/from school

# EPIC de Cesar Chavez High School Harassment, Intimidation or Bullying Reporting Form

5. Place an **X** next to the statement(s) that best describes what happened (choose all that apply):

- Hitting, kicking, shoving, spitting, hair pulling, or throwing something
- Getting another person to hit or harm the student
- Teasing, name-calling, making critical remarks, or threatening, in person or by other means
- Demeaning and making the victim of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Intimidating (bullying), extorting, or exploiting
- Spreading harmful rumors or gossip
- Other (specify) \_\_\_\_\_

6. What did the alleged offender(s) say or do? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Race or Color \_\_\_\_\_

Sex/Gender \_\_\_\_\_

7. Why do you think the alleged harassment or intimidation (bullying) occurred?

- Religion
- Physical or Mental Disability

8. Did a physical injury result from this incident? Place an **X** next to one of the following:

8. ~~Sexual Orientation~~  ~~Other~~ did not require medical attention       Yes, and it required medical attention

9. If there was a physical injury, do you think there will be permanent effects?     Yes       No

10. Was the student victim absent from school as a result of the incident?       Yes       No

If yes, how many days was the student victim absent from school as a result of the incident? \_\_\_\_\_

11. Did a psychological injury result from this incident? Place an **X** next to one of the following:

- No
- Yes, but psychological services have not been sought.
- Yes, and psychological services have been sought.

12. Is there any additional information you would like to provide? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# EPIC de Cesar Chavez High School Incident Report Form

Date Form Completed: \_\_\_\_\_

Name of Person Reporting: \_\_\_\_\_

Date and Time of Incident: \_\_\_\_\_

Place of Incident: \_\_\_\_\_

Witnesses: \_\_\_\_\_

Describe in detail to the best of your ability what took place: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Student Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## **EPIC de Cesar Chavez High School**

### **Guía para Reportar la Intimidación**

#### **Estudiante:**

Paso 1: Ponerse en contacto con el maestro, consejero, y/o administrador y comunicar el incidente de intimidación.

Paso 2: Completar un Formulario de Intimidación, Acoso, y Hostigamiento y disponible en la oficina principal de la escuela.

- El director escolar/su designado investiga el incidente dentro de 2 días escolares. La resolución para incidentes es dada a los **estudiante/maestro/a** dentro de 2 días escolares.

Paso 3: El administrador tomará las medidas disciplinarias apropiadas.

#### **Maestros:**

Paso 1: Ponerse en contacto con el administrador de su estudiante y comunicar el incidente de intimidación (verbal o vía correo electrónico)\*. Si el administrador de su estudiante no está disponible, póngase en contacto con el director escolar.

Paso 2: El administrador conducirá una investigación sobre el incidente reportado dentro de 2 días escolares. La resolución para incidentes se da a los maestros y a los padres/tutores dentro de 2 días escolares.

Paso 3: El administrador tomará las medidas disciplinarias apropiadas.

#### **Personal Clasificado de Apoyo:**

Paso 1: Ponerse en contacto con el administrador de su estudiante y comunicar el incidente de intimidación (verbal o vía correo electrónico)\*. O completar un Formulario de Intimidación, Acoso, y Hostigamiento si alguien le reporta el incidente.

Paso 2: Si completó un Formulario de Intimidación, Acoso, y Hostigamiento, presente este formulario a la administración.

- El director escolar/su designado investiga el incidente dentro de 2 días escolares. La resolución para incidentes es dada a los padres/tutores dentro de 2 días escolares.

Paso 3: El administrador tomará las medidas disciplinarias apropiadas.

#### **Administrador/a:**

Paso 1: Ponerse en contacto con el estudiante víctima dentro de 2 días de haber recibido el reporte. Entrevistar al estudiante y obtener una declaración escrita sobre el incidente.

Paso 2: Investigar el incidente.

Paso 3: Proporcionar las intervenciones y/o tomar las medidas disciplinarias y/o intervenciones apropiadas. (es decir, el contrato).

Paso 4: Conferencia (teléfono o en persona) con los padres y los estudiantes (víctima y agresor) con respecto al incidente, las medidas tomadas, las medidas complementarias y las consecuencias para futuros incidentes.

#### **Consejeros/Consejero de Sunrise House:**

Paso 1: El consejero se reunirá con el estudiante víctima y/o los padres; hará que el estudiante complete el formulario de testigo y llevará a cabo una entrevista con el estudiante y/o los padres.

Paso 2: El consejero determinará la intervención (sesiones de orientación personal o remisión para recibir servicios especializados) o participación por la administración.

Paso 3: El consejero hará un seguimiento con el estudiante víctima y/o el agresor.

#### **Otra Información:**

\*El correo electrónico debe incluir:

Un resumen del incidente; quién, qué, dónde, cuándo, por qué, y cualquier otra información pertinente

\*\* Asegúrese de que todos los incidentes se documenten y reporten en el sistema **Aeries** y mandar correo electrónico a el administrador.



## EPIC de Cesar Chavez High School Intervenciones

¿Cuáles son las prevenciones?

- Recomendar a programas escolares individuales

¿Cuáles son las intervenciones apropiadas?

Intervenciones de Maestro/a:

- Detener el comportamiento
- Hablar con los estudiantes
- Determinar si se trata de la intimidación
- Hablar con los estudiantes por separado
- Si es conflicto, consultar con el consejero o administrador
- Si es intimidación, inmediatamente seguir el proceso de reportar

Intervenciones de Personal Clasificado de Apoyo:

- Detener el comportamiento
- Hablar con los estudiantes
- Determinar si se trata de la intimidación
- Hablar con los estudiantes por separado
- Si es conflicto, consultar con el consejero o administrador
- Si es intimidación, inmediatamente seguir el proceso de reportar

Intervenciones de la Administración:

- Documentar todo
- Detener el comportamiento
- Entrevistar por separado
  - Hablar con la víctima
  - Hablar con el agresor
  - Hablar con los circunstantes/los testigos
- Conferencia con el agente de libertad vigilada
- Sesiones de asesoramiento
- Contrato de conducta
- Suspensión
- Registros de intervenciones
- Desarrollo de Habilidades
  - Control de los impulsos
  - Control/Manejo del Enojo
  - Resolución de Conflictos
  - Desarrollo de Empatía
- Otro